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Minutes

Council on Graduate Studies

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5-3-2011

May 3, 2011

Council on Graduate Studies

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### ***Items Approved***

- 11-19**, FCS 4845, Family in Crisis (Revised Course Proposal)
- 11-20**, FCS 4854, Parent/Child Study (Revised Course Proposal)
- 11-21**, FCS 4860, Addictions and the Family (Revised Course Proposal)
- 11-33**, CMN 5700, Public Relations (New Course Proposal)
- 11-34**, CMN 5901, Advanced Instructional Practicum (New Course Proposal)
- 11-35**, CMN 5180, Seminar in Rhetoric (Revised Course Proposal)
- 11-36**, CMN 5030, Methods of Critical Inquiry (New Course Proposal)
- 11-37**, Revisions to the program and the option in Communication Studies
- 11-39**, Memo from Provost Lord requesting representatives to serve on committee
- 11-40**, Petition for Degree Reinstatement, Wade
- 11-41**, Petition to Waive Associate Graduate Faculty Member Limitations, Chesnut
- 11-42**, Petition to Waive Associate Graduate Faculty Member Limitations, McBain

### ***Items Pending***

- 11-22**, Revision to the Thesis Maintenance and Reproduction Certificate

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## **Council on Graduate Studies**

### **Minutes**

*May 3, 2011*

The May 3, 2011 meeting of the Council on Graduate Studies was held at 2:00 p.m. in Room 3108 Blair Hall.

**Members Present:** Dr. Jeff Laursen, Dr. Andrew McNitt, Dr. Nora Pat Small, Dr. Rendong Bai, Dr. Assege HaileMariam, Dr. John Dively, Dr. John Willems, Mr. Paul Johnston, Dr. Heidi Larson

**Members Absent:** Mr. Isaac Sandidge. Dr. Chris Hanlon will be absent spring 2011 due to teaching abroad: Mr. Paul Johnston is his replacement

**Staff Present:** Mr. Bill Elliott, Dr. Mary Herrington-Perry, Ms. Lori Henderson, Ms. Patti Bailey, Dean Augustine attended via conference phone

**Guests:** Dr. Anu Sharma, Dr. Wesley Allan, Dr. John Mace, Dr. Russell Gruber, Dr. Amy Brausch, Dr. Olaf Hoerschelmann, Dr. Mark Borzi, Dr. Mikki Meadows

### **First Choice Review**

Anu Sharma, coordinator for the graduate program in Clinical Psychology, presented to the council for the program's First Choice review. The presentation along with questions lasted about 45 minutes. Guests left at 3:50 and the Council went into executive session for approximately 10 minutes.

### **I. Approval of the April 19, 2011 CGS Meeting Minutes.**

John Dively motioned to approve, John Willems seconded. The minutes of April 19, 2011 were approved as written.

### **II. Communications:**

#### **a. College Curriculum Committee Minutes:**

1. April 22, 2011, College of Sciences Curriculum Committee minutes.
2. April 20, 2011, Lumpkin College of Business and Applied Sciences Curriculum Committee minutes.

#### **b. Approved Executive Actions**

1. EA-CEPS-11-06, Memo from Dean Jackman to revise the mission statement in Special Education.

2. EA-CAH-11-07, Memo from Associate Dean Patty Poulter to revise the course titles for MUS 5663 and MUS 5533.
3. EA-CEPS-11-08, Memo from Dean Jackman requesting to delete outdated courses from catalog.
4. EA-CAH-11-09, Memo from Associate Dean Patty Poulter to clarify admission requirements in catalog copy for English.
5. EA-CEPS-11-10, Memo from Dean Jackman requesting revisions to the admission requirements for the Counseling program.

### III. Items Added to the Agenda (Today):

Nora Pat Small motioned to add these items, John Willems seconded, council approved adding these items to the agenda for today's meeting.

1. 11-39, Memo from Provost Lord requesting representatives to serve on committee
2. 11-40, Petition for Degree Reinstatement
3. 11-41, Petition to Waive Associate Graduate Faculty Member Limitations, Chesnut
4. 11-42, Petition to Waive Associate Graduate Faculty Member Limitations, McBain

### IV. Items Acted Upon

Items were taken out of order to accommodate Dean Augustine attending via conference phone. He presented the following items:

9. 11-39, Memo from Provost Lord requesting representatives to serve on committee  
Council approved naming Assege HaileMariam and Tina Veale to the Provost's committee for online learning.
10. 11-40, Petition for Degree Reinstatement, Wade  
Council approved reinstating Sara Wade's degree status
11. 11-41, Petition to Waive Associate Graduate Faculty Member Limitations, Chesnut  
Council approved waiving faculty member limitations for Ruth Chesnut in Biological Sciences.
12. 11-42, Petition to Waive Associate Graduate Faculty Member Limitations, McBain  
Council approved waiving faculty member limitations for Katherine McBain in Music to serve on a thesis committee in College Student Affairs.

Mikki Meadows returned to confirm the requested revisions to these revised course proposals. Council voted on 11-19, 11-20, and 11-21 as a block, the vote resulted in 6 yes votes and 3 abstains, these proposals were approved.

1. 11-19, FCS 4845, Family in Crisis (Revised Course Proposal)

**FCS 4845. Family in Crisis (3-0-3)** This course will define what is meant by family crisis, identify some of the major theoretical frameworks for studying families in crisis, consider major life-style transitions, and explore the major catastrophic crises families face. It will also examine resources and strengths that enable families to deal with crises more adequately. Prerequisites: FCS 1800 or FCS 2800 or equivalents.  
Effective: Fall 2011

2. 11-20, FCS 4854, Parent/Child Study (Revised Course Proposal)

**FCS 4854. Parent Child Study (3-0-3)** Detailed study of parent-child interaction and community involvement; in-depth study of parent education programs, methodology and techniques. Observation required. Prerequisites: None.  
Effective: Fall 2011

3. 11-21, FCS 4860, Addictions and the Family (Revised Course Proposal)

**FCS 4860. Addictions and the Family (3-0-3)** Study of the interaction affects between the addicted person and the family or significant others. Educational techniques and family intervention strategies for families of addicted persons will be reviewed. Prerequisites: FCS 1800 or FCS 2800 or equivalents.

Effective: Fall 2011.

Paul Johnston left the meeting at 3:20 pm

Olaf Hoerschelmann presented, the council voted on the course proposals as one block. The vote was unanimous to approve these new and revised courses.

4. 11-33, CMN 5700, Public Relations (New Course Proposal)

**CMN 5700. Public Relations (3-0-3)** This course is an introduction to the major paradigms and conceptualization of public relations. It confronts the major theoretical issues that now characterize the field, with an emphasis on actual theories of public relations. It examines how theoretical approaches to public relations influence analysis, understanding and application of public relations strategy and message creation in contemporary society. Prerequisites: Graduate Standing.

Effective: Spring 2013.

5. 11-34, CMN 5901, Advanced Instructional Practicum (New Course Proposal)

**CMN 5901. Advanced Instructional Practicum (Arr.-Arr.-3)** Students learn and apply advanced and/or specialized pedagogy skills in a supervised setting. Prerequisites: Completion of CMN 5900 Instructional Practicum with a grade of "credit" (C).

Effective: Fall 2011.

6. 11-35, CMN 5180, Seminar in Rhetoric (Revised Course Proposal)

**CMN 5180. Seminar in Rhetoric (3-0-3)** A course devoted to evolving theories, issues, and foci within the interdisciplinary field of rhetoric. May be repeated once with a change in course content.

Prerequisites: None.

Effective: Spring 2012.

7. 11-36, CMN 5030, Methods of Critical Inquiry (New Course Proposal)

**CMN 5030. Methods of Critical Inquiry (3-0-3)** This course introduces students to methods of conducting critical research in the field of communication. It includes an overview of the history of critical methods as well as the application of key critical methods. Prerequisites: Graduate standing.

Effective: Fall 2011.

Heidi Larson left the meeting at 3:35 p.m.

Olaf Hoerschelmann presented the program revisions. Council voted unanimously to approve.

8. 11-37, Revisions to the program and the option in Communication Studies**(New Catalog Copy)****Master of Arts in Communication Studies****Program Mission:**

The Master of Arts in Communication Studies provides students with an opportunity to engage in a multifaceted course of study grounded in a strong theoretical base, but also recognizing the marketplace. Students can choose from three areas of concentration, Human Communication Processes, Strategic Communication, or Critical/Cultural Studies. The program prepares students to be more competitive in the work place or to continue studies in a Ph.D. program.

**Admission Requirements:** A limited number of students are accepted each year; admission to the program is competitive. To be eligible for degree candidacy, applicants must meet all of the requirements for admission to the Graduate School (See “Admission to Graduate Degree and Certificate Programs”). A minimum of 18 hours in communication studies with a grade of C or better is required in order to be admitted to the program. An applicant must complete a written statement of goals, submit a writing sample and three letters of recommendation attesting to the potential for successful completion of graduate work. International applicants whose native language is not English must obtain a score of 600 or higher on the paper-based Test of English as a Foreign Language (TOEFL), a score of 250 or higher on the computer-based TOEFL, or a score of 100 or higher on the Internet-Based TOEFL. While students may be admitted to the Graduate School with fewer than 18 hours in communication studies, any deficiency in undergraduate communication studies hours must be made up before the student will be admitted to degree candidacy in Communication Studies.

**Degree Audit:** The graduate plan of study is the EIU Degree Audit, which is generated automatically in the Degree Audit Reporting System (DARS) at the time of degree or certificate candidacy. Modifications of the standard EIU Degree Audit are submitted by the graduate coordinator to the certification officer in the Graduate School at the time modifications are approved. The Degree Audit serves as an unofficial summary of requirements for the program. Degree and certificate candidates are advised to review the comprehensive summary of the Degree Audit process specified on the “Requirements for All Degree and Certificate Candidates” section of the *Graduate Catalog*. Individual programs may require candidates to submit plans of study in addition to the Degree Audit, candidates should consult with the program coordinator.

### **Degree Requirements**

The approved study plan is the guiding document for each student’s course of study. A student, in consultation with an advisor, develops a course of study with a minimum of 39 semester hours reflecting educational development and areas of specialization. The study plan should reflect the following guidelines.

- All students are expected to take a core of 12 hours composed of CMN 5000, CMN 5005, CMN 5030, CMN 5240. The total program (including the core but excluding CMN 5500) is a minimum of 36 hours.

### **Core Courses**

Students will complete a core of 12 hours composed of the following courses:

- CMN 5000 - Quantitative Research Methods Credits: 3
- CMN 5005 - Qualitative Research Methods Credits: 3
- CMN 5030 - Methods of Critical Inquiry Credits: 3
- CMN 5240 - Seminar in Teaching Speech Credits: 3

### **Concentration Area**

Students will complete one of three concentration areas of 12 hours composed of the following courses:

### **Human Communication Processes:**

- CMN 5510 - Interpersonal Communication Credits: 3
- CMN 5530 - Intercultural Communication Credits: 3
- CMN 5520 - Social Interaction Credits: 3

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- CMN 5150 - Seminar in Interpersonal Communication Credits: 3

OR

**Strategic Communication:**

- CMN 5700 - Public Relations Credits: 3
- CMN 5710 - Organizational Communication Credits: 3
- CMN 5720 - Seminar in Public Relations Credits: 3
- CMN 5170 - Seminar in Organization Communication Credits: 3

OR

**Critical/Cultural Studies**

- CMN 5610 - Media Criticism Credits: 3
- CMN 5010 - Rhetorical Theory Credits: 3
- CMN 5180 - Seminar in Rhetoric Credits: 3
- CMN 5160 - Seminar in Mass Media Credits: 3

**Electives**

Students will take a minimum of 6 hours of elective courses from the following:

- CMN 5010 - Rhetorical Theory Credits: 3
- CMN 5150 - Seminar in Interpersonal Communication Credits: 3
- CMN 5160 - Seminar in Mass Media Credits: 3
- CMN 5170 - Seminar in Organizational Communication Credits: 3
- CMN 5180 - Seminar in Rhetoric Credits: 3
- CMN 5510 - Interpersonal Communication Credits: 3
- CMN 5520 - Social Interaction Credits: 3
- CMN 5530 - Intercultural Communication Credits: 3
- CMN 5610 - Media Criticism Credits: 3
- CMN 5700 - Public Relations Credits: 3
- CMN 5710 - Organizational Communication Credits: 3
- CMN 5720 - Seminar in Public Relations Credits: 3
- CMN 5990 - Independent Study Credits: 3

**Capstone Experience**

Students must demonstrate comprehensive knowledge of the discipline in order to complete their degree. To do so all students must take and successfully pass comprehensive exams covering the

core classes. Students may then choose between a thesis (CMN 5950) and a creative thesis (CMN 5940). Students considering doctoral work are encouraged to complete a thesis.<sup>6</sup>

### **Thesis**

- CMN 5940 - Creative Thesis Credits: 6

OR

- CMN 5950 - Thesis Credits: 6

### **Financial Assistance**

The department's primary source of financial assistance for its graduate students is teaching assistantships in such courses as introductory public speaking. Teaching such classes requires a deep familiarity with American culture and with the norms and patterns of communication embedded in that culture. Consequently, teaching assistantships are not offered to applicants who are not native speakers of English before they have spent sufficient time in this country to become well acquainted with American culture.

International students who believe they have the requisite language skills and culture knowledge for teaching communication courses to a largely American student body may ask to be considered for teaching assistantships. To be considered, such students must provide evidence of proficiency in oral English. One form of evidence is the attainment of a high score on the Test of Spoken English (TSE). This requirement is in addition to the TOEFL score which is required for admission.

Applications for assistantships are normally due in February with the award for the following academic year. Graduate teaching assistants must enroll in CMN 5500 in both the fall and spring semesters.

### **Graduate Assistantships**

Information on graduate assistantships may be obtained by contacting the Coordinator of Graduate Studies or Chair, Department of Communication Studies, 1250 Coleman Hall, EIU.

### **V. Committee Reports:**

Textbook Advisory- John Willems

Library Advisory- Paul Johnston

Academic Technology (ATAC)- Isaac Sandidge

Enrollment Management- Dean Augustine

Honorary Degree- John Dively

GSAC- Bill Elliott (Tina Veale will remain as faculty adviser) went over end of year activities

Council on Assessment of Student Learning- Nora Pat Small- looking for a committee member with critical thinking and analysis expertise

Enrollment Quality and Diversity Board- Assege HaileMariam- met last week and will be bringing recommendations to Dean A. soon.

### **VII. Other Items**

### **VIII. Dean's Report:**

The meeting adjourned at 3:50 p.m.                      *–Minutes prepared by Ms. Lori Henderson, Staff*

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The current agenda and all CGS minutes are available on the Web at  
<http://www.eiu.edu/~eiucgs/index.php>.